

THE UNIVERSITY OF PARDUBICE	
Rector's Measure No. 1/2022	
Subject Matter:	Testing of Employees
Applicable to:	All departments of the University of Pardubice
Effective from:	17 January 2022
Prepared and submitted by:	prof. Ing. Miroslav Ludwig, CSc., Vice-Rector for Internal Affairs
Approved by:	prof. Ing. Jiří Málek, DrSc., Rector

Article 1
Introductory Provisions

- (1) Concerning the occurrence of COVID-19 caused by the new SARS-CoV-2 coronavirus in the Czech Republic, and in order to protect the health of University of Pardubice employees and prevent the risk of occurrence and spread of the aforementioned disease, the Rector of the University of Pardubice (the "University") hereby issues the following measure.

Article 2
Compulsory Testing of Employees

- (1) According to the Extraordinary Measure of the Ministry of Health of the Czech Republic (the "Measure"), regular testing of employees at the University's workplaces for the presence of SARS-CoV-2 antigen is ordered as of 17 January 2022 in accordance with the requirements specified therein. The Measure also defines an employee as a person present at the University workplace(s) to participate in the University activities.
- (2) Testing of employees will be carried out as directed by the appropriate senior staff member at the University workplaces using a rapid antigen test (RAT) designed for self-testing (layman use).
- (3) Regular testing of each employee shall be carried out twice a week. The subsequent testing shall not take place earlier than the third day after the previous one.
- (4) If the employee is absent from the workplace on the testing date, preventive testing shall be carried out on their arrival or on the first day on which they are present at the workplace after the end of their quarantine period.
- (5) Employees are required to suffer testing at a specified frequency except for those who:
- (a) have undergone RT-PCR testing for SARS-CoV-2 within the last 72 hours with negative results;
 - (b) have undergone a rapid antigen test (RAT) for SARS-CoV-2 carried out by a health care worker within the last 24 hours with a negative result;
 - (c) undergo preventive testing with another employer of which they are employees or with another legal person of which they are a body or member of a body;
 - (d) are not in contact with third parties due to the nature of their work at their workplace;
 - (e) do not perform work at the workplace.
- (6) An employee shall be obliged to prove to the competent senior staff member the facts referred to in Article 2(5) herein, namely:
- (a) the facts referred to in Article 2(5)(a)–(b) by an entry in the Infectious Diseases Information System (EU COVID digital certificate) or a certificate issued by the health service provider;

- (b) the facts referred to in Article 2(5)(c) by written confirmation from the employer or legal person of which they are a body or member of a body that they are undergoing preventive testing with them under this Measure.
- (7) In case of a positive test result for SARS-CoV-2, the employee shall immediately notify the appropriate senior staff member and leave the workplace. The employee shall assist the local public health authority, who shall order quarantine.
- (8) If an employee refuses to take the test referred to in paragraph 2 of this Article, senior employees are instructed to inform the relevant person authorised to act in labour relations (Rector, Dean, Bursar), who are responsible for reporting this fact to the locally competent public health protection authority without undue delay. The employee is instructed to:
- wear a respiratory protective device, i.e. a respirator or similar device, at all times while at the workplace;
 - maintain a distance of at least 1.5 m from other persons (if this is possible due to the nature of the work);
 - eat separately from other persons (the obligation to wear respiratory protective equipment when eating food shall not apply).
- Senior staff members are instructed to ensure that organisational measures are taken to limit this employee's contacts with other persons to the extent necessary.
- (9) The relevant senior employees are instructed to ensure that, for control purposes, the records of tests carried out and their results are completed without delay in the Covid Testing application, which is accessible on the University intranet. Upon completion of the required data in the Covid Testing application, a central record of the following information will be maintained: the date of testing, the names of the individuals who took the test on that date, including their date of birth, insurance number and the name of the health insurance company with which they are insured. The test results and the said record will be retained for 90 days after the test has been carried out. In case of a positive test, the contact telephone number of the person tested will also be recorded.
- (10) No later than the next working day after testing, the University will electronically send a list of tested positive to the local public health authority. The list will contain the same information as the records under paragraph (9) hereof and the contact telephone number of the person tested.
- (11) The purchase of rapid antigen tests (RAT) designed for self-testing (layman use) is provided for the entire University by the Technical Division of the University of Pardubice.
- (12) The Rector instructs the Deans of individual faculties and the heads of central university units and Rector's departments to ensure that the tests are distributed to the relevant departments or the senior staff of these departments.
- (13) Concerning the hereinabove, the Rector instructs the Deans of individual faculties and other relevant senior staff to monitor the current information on the University's intranet or website and generally applicable legal regulations of state authorities and, within their competence and power, to implement and communicate them with employees.

Article 3 **Final Provisions**

- (1) This Measure repeals Rector's Measure No. 9/2021, as amended by Amendment No. 1 of 23 November 2021.
- (2) This Measure shall come into force and effect on 17 January 2022.

In Pardubice on this January 2022

prof. Ing. Jiří Málek, DrSc.
Rector